



Wednesday, May 28, 2020  
Via ZOOM  
Meeting Minutes - DRAFT

**A. Call to Order** – Mark Purcell called the meeting to order at 8:03 am.

**Present:** Linda Cherashore, Lori Cushman, Paul Dougherty, Pat Erbe, Donna Foley, Debi Friedmann, Stacey Fuller, Beth Hayes, Toni Keg, Deb Maccariella, Jen Neill, Doug Pacitti, Mark Purcell, Lauren Ranalli, Vicki Reilly, Jim Scanlon, Drew Stanley, Seema Thomas, Josh Winter

**Absent:** Matt Franks, Kayla Fusaro, Dianne Herrin, Laura Melfi, John Scully, Karl Sivek, Ken Witmer

**B. Approval of February 12 Meeting Minutes**

**Board Action: Motion to approve the February 12, 2020 meeting minutes was made by Lori Cushman and seconded by Doug Pacitti. The motion carried.**

**C. Approval of Disbursements** – Dr. Scanlon asked for the approval of the following disbursements:

Date	Account	Check #	Amount
2/20/2020	WCASD-reimburse 2019 HW p-card purchases	1178	\$548.40
2/25/2020	WCASD-café fund-annual breakfast catering	1179	\$775.00
3/3/2020	WCASD-East DECA	1180	\$2,025.78
3/19/2020	BTCPA-audit	1181	\$2,125.00
4/21/2020	BTCPA-audit	1182	\$375.00

**Board Action: Motion to approve the disbursements was made by Lauren Ranalli and seconded by Vicki Reilly. The motion carried.**

**D. Discussion of Program status due to CoVid-19 shutdown**

**PFEW** – program is not running this summer but a free weekly one-hour speaker series is planned. If interested, contact Amber ([amber@pfew.org](mailto:amber@pfew.org)) The foundation budgeted \$33,750 for this program in 2020; we must either repurpose or carry forward.

**EITC** discussion ensued. Linda Cherashore to follow up with John Scully regarding EITC accounting, possible extension and relaxation of programs covered.

If supporting programs outside our mission of making meaningful connections to the real world, would the By-Laws need to be amended?

Dr. Scanlon to follow up with Donna Foley regarding career education opportunities for students who may need financial support, including skilled trades. Virtual opportunities make sense moving forward.

Dr. Scanlon noted that some of the WCASD families are without internet service. The board is interested in paying for this. Dr. Scanlon will follow up on the number of families and the costs.

**E. Approval of reallocation of EITC funds for connectivity for families in need up to \$20,000.**

**Board Action: Motion to approve the reallocation of EITC Funds for connectivity for families in need was made by Mark Purcell and seconded by Lori Cushman. The motion carried.**

**F. Partner of Year & Recognition of Donors** – we were unable to hold the annual breakfast honoring Bentley as our partner of the year. Once we are back in the buildings, a globe will be printed and presented to Bentley Systems.

**G. Mini Grants**

Many mini grant programs did not run due to shut down. The board will extend the program. Perhaps students can write mini grants to help teachers with technology and online learning.

**H. Approval to extend mini grant program until the end of the year**

**Board Action: Motion to approve the extension of the mini grant program until the end of the year was made by Mark Purcell and seconded by Doug Pacitti. The motion carried.**

**I. Harlem Wizards Fundraiser update**

Vicki Reilly is working with the owner. There is no penalty if we cancel. “Hold” the November date but also reserve a date in the spring. Dr. Scanlon to work on possible spring dates. Most money raised is generated from sponsors. Foundation should reach out to sponsors/community. Vicki Reilly to draft letter, Jen Neill to produce video to send. Committee meeting to be set up to discuss further.

**J. Approval of Treasurer’s Report for month ending April 30, 2020**– Dr. Scanlon reviewed the treasurer’s report for month ending April 30, 2020

**Board Action: Motion to approve the treasurer’s report was made by Debi Friedmann and seconded by Deb Maccariella. The motion carried.**



**K. Alumni Network Discussion-Vicki Reilly**

The board discussed the possibility of establishing an alumni network, either within the foundation, as a pass through or independently. Vicki Reilly will head a committee to discuss this further; look for a meeting invite from her if this is of interest.

*By voice vote, the meeting adjourned at 9:40 am.*